

VOLUNTOWN BOARD OF EDUCATION
195 Main Street Voluntown CT 06384
SUPERINTENDENT OF SCHOOLS: Adam S. Burrows
Chairperson – Diana Ingraham

Barbara Gileau
James Hutchins
Monique Mooney

Cathy Grant, Secretary
Robert Iovino, Vice-Chairperson
Vikki Smith

Phone: 860.376.9167
Fax: 860.376.3185
WEBSITE: www.voluntownct.org

BOARD MINUTES
Regular Board Meeting
Thursday, September 13, 2012
Board of Education Meeting Room - 7:00 p.m.

ATTENDANCE:	Present: Diana Ingraham [Board Chair], Barbara Gileau, James Hutchins, Vikki Smith
	Absent: Cathy Grant, Robert Iovino, Monique Mooney
	Also Present: Superintendent Adam Burrows, Dr. Elaine Lee, Director of Special Education, and Alicia Dawe, Principal
CONSENT AGENDA:	MOTION #1 - 09/13/12: made by Jim Hutchins SECONDED BY Vikki Smith that the Board of Education accept the consent agenda as presented VOICE VOTE: UNANIMOUS; MOTION CARRIES
CON-SERVE / ENERGY CONSERVATION	MOTION #2 - 09/13/12: made by Jim Hutchins SECONDED BY Vikki Smith that the Board of Education authorize the Superintendent to enter into an agreement with CON-SERVE for energy conservation using funds set aside from the 2011-2012 Board of Education Budget VOICE VOTE: UNANIMOUS; MOTION CARRIES
PRINCIPAL'S REPORT	Alicia Dawe submitted the Principal's Report dated September 13, 2012 that highlighted activities about Uncas Health, daily communications to staff and families via the internet using school and principal websites, continuing to seek funding through the School Readiness Grant for Pre-K through 3 year olds, work on the Quality Enhancement Grant, analyzing CMT data, the first week of school went very well for staff and students, Second Family Academy will be held Tuesday, September 18, 2012 and the Open House/Back to School Night is scheduled for Tuesday, September 25, 2012
SPECIAL EDUCATION	Dr. Elaine Lee submitted the Special Education Report that highlighted the following: Implementation of PA-10-111 for the Junior and Senior High School: the new attendance regulation has been implemented for 7 th and 8 th grade students; Alternative 5TH through 8TH Grade Program: classroom has successfully started to provide services for students; Student Success Planning: all students enrolled in grades 6 through 12 must have a Student Success Plan. This program is aligned with CT Secondary School Reform and will prepare students to meet 21 st Century skills; Special Education Enrollment was reviewed; Virtual Learning Academy Program provides students with an opportunity to take credit courses online that meet CT State Statute Standards and aligns with Common Core, Professional Development: Nancy Vitale will continue to provide support during the 2012-2013 school year
SUPERINTENDENT'S REPORT	Superintendent Burrows reviewed his Calendar of Events for September & October 2012; Enrollment = 314 students on 9/5/12 (Pre-K through 8 th Grade) plus 129 High School Students; Reviewed Estimated Tuition Balances as of 9/12/2012.

- COMMITTEE REPORTS** **Tools for Schools:** Bus depot project continues to move forward; Voluntown Elementary continues to successfully meet State Requirements for Green Cleaning Initiatives; Radon testing will be scheduled for the week of December 10, 2012; IAQ/TfS or Indoor Air Quality / Tools for Schools Committee will meet monthly in 2012-2013; **Local Prevention Council (LPC):** scheduled to meet September 27, 2012; **School Readiness Council:** school readiness grant is now in year 6 for PreK – 3 year olds; **Curriculum Assignments:** there was review of the 2012-2013 Curriculum and Related Committees
- 2012-2013 BUDGET PRIORITIES** Priorities based on the Strategic Plan and Board of Education Goals will guide our Budget Development Process;
- POLICY #5113 ATTENDANCE** **MOTION #3 - 09/13/12:** made by Vikki Smith **SECONDED BY** Jim Hutchins that the Board of Education approve Policy #5113 Attendance as amended
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- POLICY #5113.2 TRUANCY** **MOTION #4 - 09/13/12:** made by Barbara Gileau **SECONDED BY** Vikki Smith that the Board of Education approve Policy #5113.2 Truancy as presented
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- POLICY #3323 SOLICITING PRICES / BID REQUIREMENTS** **MOTION #5 - 09/13/12:** made by Barbara Gileau **SECONDED BY** Vikki Smith that the Board of Education approve Policy #3323 Soliciting Prices and Bid Requirements as presented
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- POLICY #6172 ALTERNATE EDUCATION PROGRAM** **MOTION #6 - 09/13/12:** made by Barbara Gileau **SECONDED BY** Vikki Smith that the Board of Education approve Policy #6172 Alternate Education Program as presented
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- POLICY #6180 EVALUATION OF INSTRUCTIONAL PROGRAM** **MOTION #7 - 09/13/12:** made by Jim Hutchins **SECONDED BY** Vikki Smith that the Board of Education approve Policy #6180 Evaluation of Instructional Program as presented
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- FOOD SERVICES PROGRAM** **MOTION #8 - 09/13/12:** made by Vikki Smith **SECONDED BY** Jim Hutchins that the Board of Education authorize the Superintendent, Adam S. Burrows, to sign claims for Reimbursement for the Child Nutrition Program and that Principal, Alicia Dawe, be the secondary person authorized to sign claims for reimbursement for the Child Nutrition Program
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- SOCCER COACH** **MOTION #9 - 09/13/12:** made by Barbara Gileau **SECONDED BY** Vikki Smith that the Board of Education approve Margaret Voland as a Soccer Coach
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- SOCCER COACH** **MOTION #10 - 09/13/12:** made by Barbara Gileau **SECONDED BY** Vikki Smith that the Board of Education approve Brian Racicot as a Soccer Coach
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- SOCCER COACH** **MOTION #11 - 09/13/12:** made by Barbara Gileau **SECONDED BY** Vikki Smith that the Board of Education approve Andy Nemeth as a Soccer Coach
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- SCHOOL BUS USE** **MOTION #12 - 09/13/12:** made by Barbara Gileau **SECONDED BY** Vikki Smith that the Board of Education approve use of a school bus by Voluntown Baptist Church for an overnight trip to Providence, RI on November 16, and 17, 2012
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- EXECUTIVE SESSION:** **MOTION #13 - 09/13/12:** made by Barbara Gileau **SECONDED BY** Vikki Smith that the Board of Education enter into Executive Session at 8:59 p.m. for the purpose of discussing negotiations
VOICE VOTE: UNANIMOUS; MOTION CARRIES

**EXECUTIVE
SESSION:**

MOTION #14 - 09/13/12: made by Vikki Smith **SECONDED BY** Barbara Gileau
that the Board of Education move out of Executive Session at 9:19 p.m.
VOICE VOTE: UNANIMOUS; MOTION CARRIES

There was no action taken.

ADJOURNMENT:

MOTION #15 - 09/13/12: made by Barbara Gileau **SECONDED BY** Vikki Smith
that the Board of adjourn at 9:20 p.m.
VOICE VOTE: UNANIMOUS; MOTION CARRIES

- APPROVED BY THE BOARD OCTOBER 11, 2012 -